

Application For Building Permit

INCORPORATED VILLAGE OF THE BRANCH

P.O. Box 725
Smithtown, NY 11787

Examined	_____	20	_____
Approved	_____	20	_____
Disapproved	_____	20	_____

Permit No. _____

(Superintendent of Buildings)

Date _____ 20 _____

INSTRUCTIONS

- a) This application must be completely filled in by typewriter or ink and submitted in duplicate to the Superintendent of Buildings.
- b) This application must be accompanied by **two copies of survey, two complete sets of plans and specifications**. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical and plumbing installations.
- c) No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy shall have been granted by the Building Department.
- d) **One (1) copy of any contractors' Workman's Comp and Liability Insurance must accompany this application.**

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the New York State Building Construction Code for the construction of buildings, additions or alterations, or for removal or demolitions, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Property Owner's Name _____

Address _____

Town _____ Phone _____

Applicant's Name _____

Address _____

Town _____ Phone _____

*If applicant is a corporation, signature of
duly authorized officer* _____

(Name and title of Corporate officer)

1. Property located at _____

Map _____	Section _____	Block No. _____	State of New York Lot _____
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2. State existing use and occupancy of premises and intended use and occupancy of proposed construction:

- a. Existing use and occupancy _____
- b. Intended use and occupancy _____

3. State nature of proposed work _____

4. Estimated Cost* _____ Fee _____

(to be paid on filing this application)

5. If dwelling, number of Rooms _____ Number of Bathrooms _____ If garage, number of cars _____

6. If business, commercial or mixed occupancy, specify nature and extent of each type of use _____

- 7. Size of Lot: Front: _____ Rear: _____ Depth: _____ Area: _____ Lot Coverage: _____
- 8. Zone or use district in which premises are situated: _____
- 9. Name of Worker's Compensation Insurance Carrier: _____
 Policy Number: _____ Expiration Date: _____
- 10. Architect's Name: _____ Address: _____ Phone #: _____
- 11. Engineer's Name: _____ Address: _____ Phone #: _____
- 12. Contractor's Name: _____ Address: _____ Phone #: _____
Electrical work must be inspected by and a Certificate of Approval be obtained from a certified electrical inspection agency
- 13. License #: Electrician: _____ Plumber: _____ Other: _____
- 14. If pool, give type of fence to be installed (must be shown on survey) _____

Attach a copy of survey indicating all proposed additions with offsets to lot lines

**VILLAGE OF THE BRANCH
 TOWN OF SMITHTOWN
 COUNTY OF SUFFOLK
 STATE OF NEW YORK** } **SS:**

_____ Being duly sworn deposes and says that he is
 (Name of individual signing application)
 the applicant above named. He is the _____
 (contractor, agent, corporate officer, etc.)
 of said owner or owners, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filled there with.

Sworn to before me
 this _____ day of _____ 20 _____

 (Signature of applicant)

Notary Public _____ County _____